

<p>The Aitkin County Board of Commissioners met this 27th day of June, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Ann Marcotte, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p> <p>Motion made by Commissioner Napstad, seconded by Commissioner Niemi and carried, all voting yes to approve the September 27, 2022 agenda.</p> <p style="text-align: center;">AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD MEETING</p> <p>The Aitkin County Board of Commissioners met this 27th day of September 2022, at 9:00 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Don Niemi, Laurie Westerlund and Anne Marcotte. Others present included: County Administrator Jessica Seibert, Admin/HR Administrative Assistant Brittany Searle, H&HS Administrative Assistant Paula Arimborgo, H&HS Supervisors Becca Person, Erin Melz and Carli Goble, Advisory Committee Members Cindy Chuhanic and Michelle Brodhead, and other public guests. Joining via WebEx: H&HS Supervisor Jessi Goble, Kathy Robb-Aitkin Age, AC Economic Development Coordinator Mark Jeffers and Paul Vold-KKIN.</p> <p>Approved Agenda</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members present voting yes to approve the September 27th, 2022 Health & Human Services Board agenda as presented.</p> <p>Approved Minutes</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members present voting yes to approve the August 23rd, 2022 Health & Human Services Board minutes.</p> <p>Approved Bills</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the bills.</p> <p>Competency Restoration</p> <p>Becca Person, H&HS Adult Services supervisor gave a presentation on Competency Restoration.</p> <ul style="list-style-type: none"> • Competency Restoration is the process of providing services for an individual that is found incompetent to stand trial to help them understand the court system and regain competency. • Started in 2006 by the MN Department of Human Services 	<p>Call to Order</p> <p>Approved Agenda</p> <p>Health and Human Services</p>
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- In 2018, the Department of Human Services ended competency restoration services for individuals in state hospitals who no longer met medical acuity.
- Competency restoration services are expected to be provided within community settings.
- In 2019, the Community Competency Restoration Task Force was created.
- On 5/23/22, state legislation was passed that will impact how competency restoration services are provided statewide.
- Aitkin County has four employees able to provide competency restoration services.
- Aitkin County has no funding mechanism to bill these service or travel time if needed.
- Aitkin County does not have any clients receiving competency restoration services at this time but has provided services to clients within the community in the past.

Committee Updates

The Board discussed H&HS Advisory Committee and Lakes & Pines.

The meeting was adjourned at 9:57 a.m.
Next Meeting – October 25th, 2022

There was no Citizens' Public Comment

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows.

- A) Correspondence File September 13, 2022 to September 26, 2022
- B) Approve September 13, 2022 County Board Minutes;
- C) Approve Electronic Funds Transfers
- D) Approve Commissioner's Vouchers: General \$134,479.54, Reserves \$46,867.75, Road & Bridge \$72,069.46, HHS \$4,130.65, State \$360.00, Trust \$11,334.45, Forest Development \$8,688.30, Aitkin County Collaborative \$17,615.00, LLCC \$4,388.36, Parks \$29,051.80, COVID \$15,941.00 for a total of \$344,926.31.
- E) Approve Auditor's Vouchers – ACLD-GIA Land Department: Parks \$25,498.25 for a total of \$25,498.25.
- F) Approve Auditor's Vouchers – Property Tax Overpayments
- G) Approve Auditor's Vouchers – R&B Contract Payments
- H) Approve Manual Warrants/Voids/Corrections – Camping Refund and Receipt Correction
- I) Approve Manual Warrants/Voids/Corrections – ELAN Paid 09.01.2022
- J) Approve Manual Warrants/Voids/Corrections – ELAN Paid 09.15.2022
- K) Approve Manual Warrants/Voids/Corrections – Sales-Use and Diesel Tax, August 2022
- L) Approve Affidavit for Duplicate of Lost Warrant – Larry McNeff
- M) Approve Affidavit for Duplicate of Lost Warrant – Colton Cobb

**Citizens' Public
Comment**

Consent Agenda

- N) Approve MNCCC Board Ratification Statement
- O) Approve Application to Make Retail Sales of Tobacco Products
- P) Approve 2023 Legislative Priorities
- Q) Adopt Resolution: Veterans Office Donation
- R) Adopt Resolution: MCCU Repurchase Tax-Forfeited Property
- S) Adopt Resolution: Search and Rescue Donation – American Legion 86
- T) Adopt Resolution: STS Donation – Lakes and Woods Garden Club

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant – Larry McNeff.

Affidavit for Duplicate of Lost Warrant – Larry McNeff

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant – Colton Cobb.

Affidavit for Duplicate of Lost Warrant – Colton Cobb

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – MNCCC Board Ratification Statement.

MNCCC Board Ratification Statement

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – Application to Make Retail Sales of Tobacco Products.

Application to Make Retail Tobacco Sales

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – 2023 Legislative Priorities.

2023 Legislative Priorities

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Veterans Office Donation;

Resolution #20220927-116 VSO Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

<u>Name of Donor</u>	<u>Amount</u>
Anonymous Veteran	\$ 1000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

<u>Name of Donor</u>	<u>Terms or Conditions</u>
Anonymous Veteran in Aitkin County	Money to be used to assist veterans

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – MCCU Repurchase Tax-Forfeited Property;

WHEREAS, Members Cooperative Credit Union, Mortgagee at the time of forfeiture.
(Applicant)

WHEREAS, the Applicant has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Parcel # 10-0-047404 Street Address: 14043 480th Street, Tamarack, MN 55787

The East Three Hundred Sixty (360) feet of the North Nine Hundred Ninety (990) feet of the Northeast Quarter of the Northeast Quarter (NE 1/4 NE 1/4) of Section Twenty-nine (29), Township Forty-nine (49), Range Twenty-two (22).

and **WHEREAS**, said Applicants has set forth in his application that:

- A. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

The Mortgagee has loaned money to Nial H. Nickey pursuant to a promissory note which is secured by a mortgage dated July 31, 2017, and recorded in the Office of the Aitkin County Recorder on August 11, 2017, as document number A440833 against said land. If the Mortgagee is not allowed to repurchase the Land it stands to lose its secured interest in the Land and its ability to recover funds will be substantially prejudiced. Allowing the repurchase will correct the hardship and injustice resulting from the forfeiture.

- B. That the repurchase of said Land by me will promote and best serve the public interest because public policy and law disfavors forfeiture. The value of the Land, and the value of the Mortgagee’s mortgage are substantially more than the taxes due. As part of this purchase, Aitkin County will be paid in full and not prejudiced.

and **WHEREAS**, the Applicants have made payment of all delinquent taxes of properties

**Resolution
#20220927-117
MCCU
Repurchase Tax-
Forfeited Property**

and **WHEREAS**, this board is of the opinion that said applications should be granted for such reasons,

NOW, THEREFORE BE IT RESOLVED, That the application of Members Cooperative Credit Union for the purchase of the above-described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Search & Rescue Donation – American Legion 86;

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

American Legion Post 86 \$500.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

American Legion Post 86 Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – STS Donation – Lakes and Woods Garden Club;

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Lakes & Woods Garden Club \$1,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Lakes & Woods Garden Club Aitkin County Sentence to Serve

**Resolution
#20220927-118 SR
Donation –
American Legion
86**

**Resolution
#20220927-119
STS Donation –
Lakes and Woods
Garden Club**

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Mark Jeffers – Economic Development Coordinator presented Economic Development Impact Update

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Award Contract 20228;

WHEREAS, Contract No. 20228 is for construction of S.P. 001-090-003, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, August 29, 2022 with a total of three bids received, and

WHEREAS, Marvin Tretter, Inc., Pierz, MN was the lowest responsible bidder in the amount of \$524,818.25.

NOW THEREFORE, BE IT RESOLVED, that Marvin Tretter Inc. be awarded Contract 20228.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

John Welle – County Engineer presented 2023-2027 Capital Improvement Plan.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Set Date for Tax-Forfeited Land Sale;

WHEREAS, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and

WHEREAS, public hearings were held on May 14, 2019, April 28, 2020, April 13, 2021, and on April 12, 2022 at 10:00am in Aitkin County regarding the classification of the attached lands and classified them as Non-Conservation, and

WHEREAS, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with

Economic Development Impact Update

Resolution #20220927-120 Award Contract 20228

2023-2027 RB Capital Improvement Plan

Resolution #20220927-121 Set Date for Tax – Forfeited Land Sale

said appraisals of each property following, and

WHEREAS, the County Board is by law designated with authority to provide for the sale of such lands on terms:

NOW, THEREFORE BE IT RESOLVED, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase. On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater). Any remaining balance must be paid within 60 days. No timber shall be cut, removed, or damaged until the entire purchase price for the parcel is paid in full.

The land and improvements are being sold AS IS and the County makes no warranties as to the condition of any buildings, wells, septic systems, soils, roads, or any other thing on the tract. The tract is being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statutes Chapters 513.52 to 513.60, and 1031.235 and any associated liabilities. No representation is made as to access, the condition of any structure, its fixtures or contents, or the suitability for any particular use.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. Upon payment in full, the purchaser of tax forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made on behalf of the State, and

BE IT FURTHER RESOLVED, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 1:00 p.m. on Friday, the 2nd day of December 2022 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Government Center Board Room, Third (3rd) Floor, – 307 2nd Street NW, Aitkin, MN 56431

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent (3%) of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

BE IT FURTHER RESOLVED, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

BE IT FURTHER RESOLVED, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax-forfeited land for issuance of a State Deed.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 287.22, all State Tax

<p>Deeds are subject to State Deed Tax which must be paid by the purchaser.</p> <p>BE IT FURTHER RESOLVED, Aitkin County is not responsible for location of or determining property lines or boundaries.</p> <p>BE IT FURTHER RESOLVED, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and</p> <p>BE IT FURTHER RESOLVED, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.</p> <p>BE IT FURTHER RESOLVED, that properties not sold at the auction will be available for the appraised price set by the county board on a first come first serve basis at the Aitkin County Land Department office at 502 Minnesota Ave N. Aitkin, MN during regular business hours until 4:30 p.m. on March 3, 2023. At that time the properties will be withdrawn from available listing except for the following parcel which will be offered until sold or removed from sale by the County Land Commissioner later subject to the approval of the County Board: Parcel 2 (16-0-017600).</p> <p>Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 502 Minnesota Ave N. Aitkin, MN 56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. Registration is required in order to receive a bidding number.</p> <p>Jessica Seibert – County Administrator reviewed 2023 MR Legislative Priorities.</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – Set 2023 Preliminary Budget;</p> <p>BE IT RESOLVED, that the preliminary Aitkin County tax levy for payable 2023 be set at \$16,945,046.</p> <p>Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voted to set 2023 Budget Public Hearing for December 13, 2022 at 6:05 p.m.</p> <p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none">• Fall Policy Conference• Department Head Meeting• Capital Improvement Plan Work• Career Fair• Facilities Meeting• MACA Executive Committee	<p>2023 MR Legislative Priorities</p> <p>Resolution #20220927-122 Set 2023 Preliminary Budget</p> <p>2023 Budget Public Hearing</p> <p>Administrator Updates</p>
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AITKIN COUNTY BOARD

September 27, 2022

<p>The Board discussed: AMC, Extension , Facilities, Planning Commission, Mississippi Headwaters, Snake River Watershed, AIS, Joint Counties Natural Resources Board, TZD</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to ratify AFSCME Courthouse Unit 2022-2024 Agreement.</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to close meeting under MN Statute 13D.03 Subd.1(b) Labor Negotiations at 12:47 p.m.</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to reopen meeting at 1:48 p.m.</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to approve LELS #504 MOA – Holiday Pay Stipend for Exempt Positions and Vacation Cash Out.</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve LELS #504 MOA – Personal Leave.</p> <p>Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to adjourn the meeting at 2:01 p.m. until Tuesday, October 11, 2022 at the Aitkin County Government Center.</p>	<p>Board Discussion</p> <p>Ratify AFSCME Courthouse Unit Agreement 2022-2024</p> <p>Close Meeting Under MN Statute 13D.03 Subd.1(b) Labor Negotiations</p> <p>Reopen Meeting</p> <p>LELS Holiday Pay Stipend for Exempt Positions and Vacation Cash Out MOA</p> <p>LELS Personal Leave MOA</p> <p>Adjourn</p>
<p>_____ J. Mark Wedel, Board Chair Aitkin County Board of Commissioners</p>	<p>_____ Jessica Seibert County Administrator</p>